



E-KYC Online KYC Training (Direct Client Login)

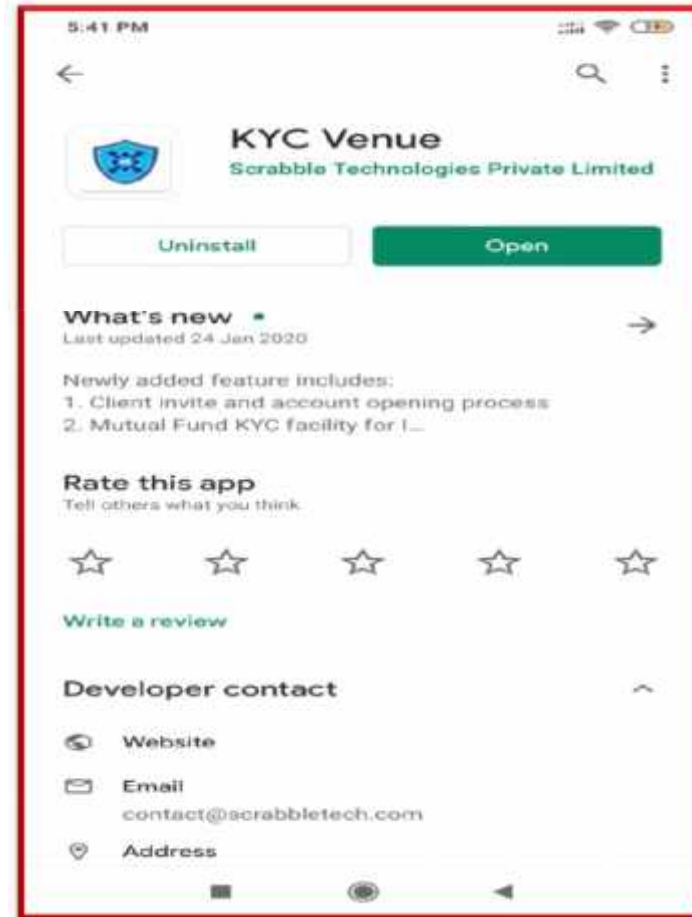
By Sweety Mehta



E-KYC Process to Open a New Account

❖ For Sales : Android Users

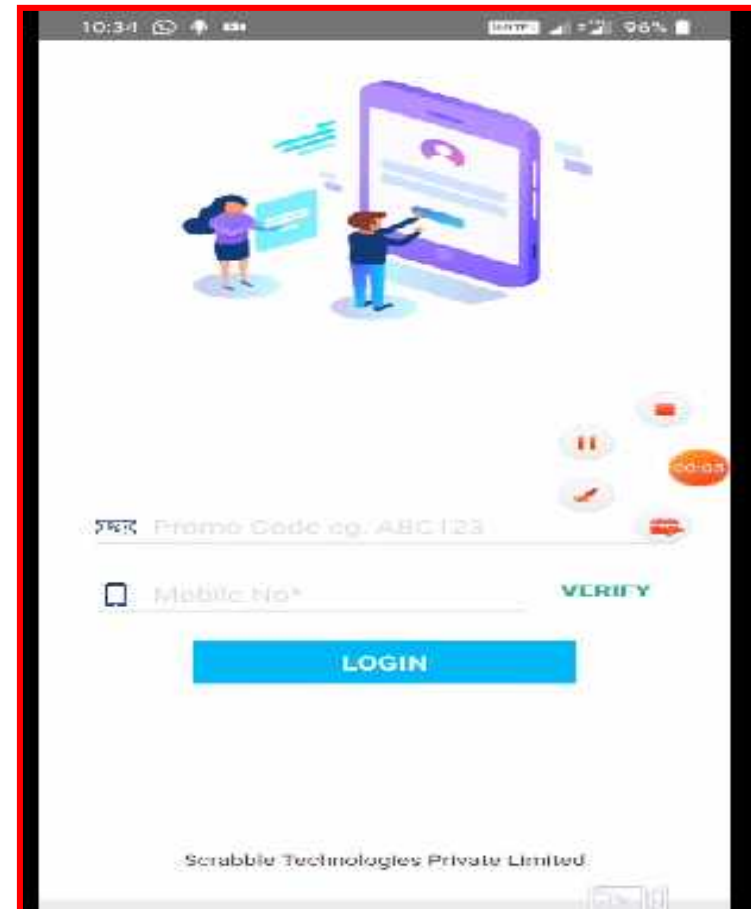
- Go to play store/google store.
- Search for KYC Venue app.
- Download and Install the app in your mobile.



E-KYC Process to Open a New Account

❖ Process to Receive Promo Code :

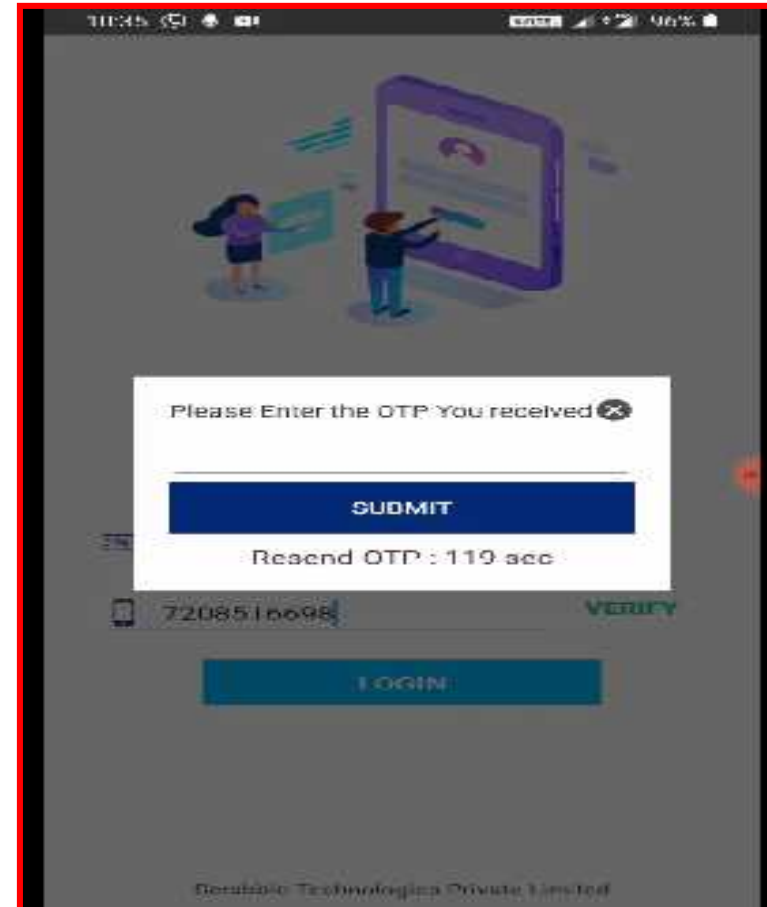
- RM or direct clients can send Email to Customer Support Team members at generic email id :- promocode@sunidhi.com with the details as in Mobile no. & Client Name.
- Invitee Link will be sent to the client on the specified mobile no. which will have a '**PROMO Code**'.
- Once the client receives the Promo Code he can login to the KYC venue app. The screen besides will appear.



E-KYC Process to Open a New Account

❖ Login Process after Receipt of Promo Code :


- Promo Code and His Mobile no. needs to be entered .
- For verification it will ask to enter an OTP received on his mobile no. as shown in the screen besides.
- Client will have to enter the OTP and clicks **“SUBMIT”**.



E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Next the client will appear on the “**PAN Details**” screen as shown besides.
- This page will seek whether you are a ‘Stock Broker’ or ‘Mutual Fund’.
- Click /Select the ‘Stock Broker’ option and then fill in the basic client details in the BLOCK letters only as required on the page. (Full Name, Pan no. and DOB). Then Click “**SUBMIT**”.



11:19 PM

← PAN Details

Please select any of the segment

Stock Broker Mutual Fund

First Name: PRITI

Middle Name: BHARATI

Last Name: KADAM

PAN: PANCA1234R

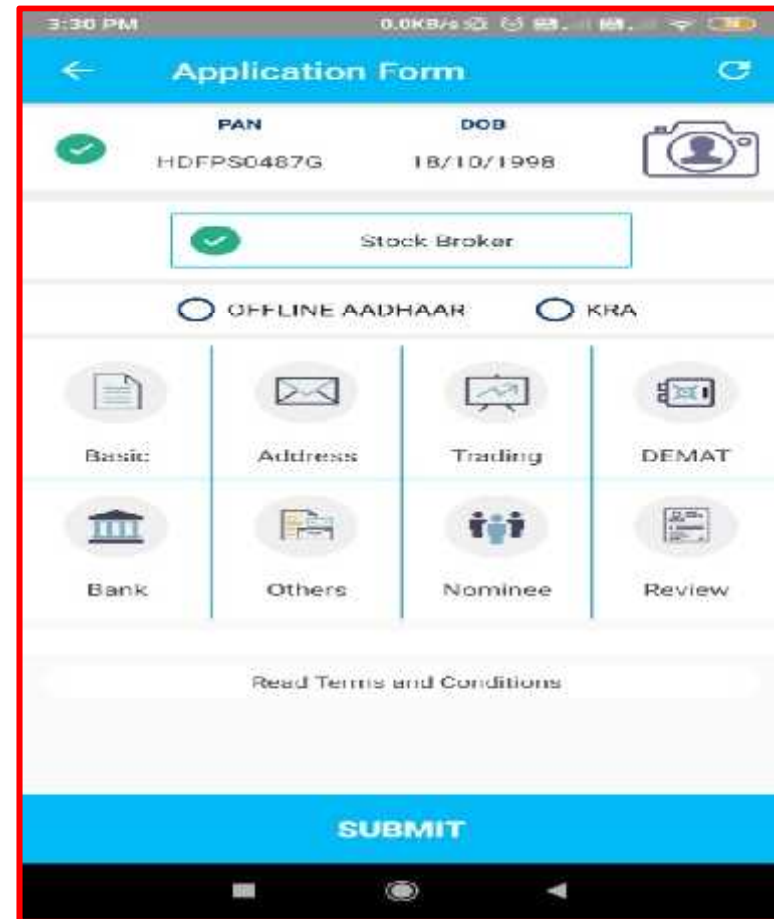
DOB: 5/1/2000

SUBMIT

E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Once you Click on the ‘SUBMIT’ tab the Screen named as “**APPLICATION FORM**” as shown besides will appear.
- On this page at First Click the camera icon on the extreme left top of the page. Click the photo /or choose the image of your PAN card and save it here .

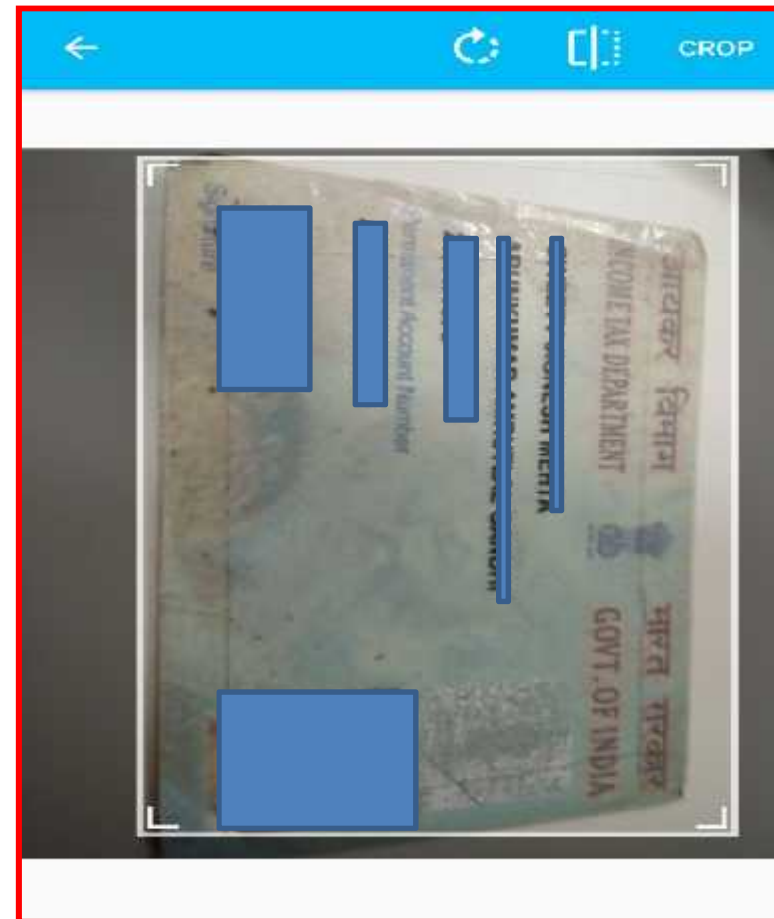


The screenshot shows the 'Application Form' screen in a mobile app. At the top, there is a blue header with a back arrow, the title 'Application Form', and a refresh icon. Below the header, there are two input fields: 'PAN' with a green checkmark and the value 'HDFPS0487G', and 'DOB' with the value '18/10/1998'. To the right of the DOB field is a camera icon. Below these fields is a 'Stock Broker' dropdown menu with a green checkmark. Underneath is a row of radio buttons for 'OFFLINE AADHAAR' and 'KRA'. The main content area is a grid of eight icons: 'Basic' (document), 'Address' (envelope), 'Trading' (line graph), 'DEMAT' (document with 'D'), 'Bank' (bank building), 'Others' (document), 'Nominee' (three people), and 'Review' (document with 'R'). Below the grid is a 'Read Terms and Conditions' button. At the bottom is a large blue 'SUBMIT' button.

E-KYC Process to Open a New Account

❖ New Account Opening Process:

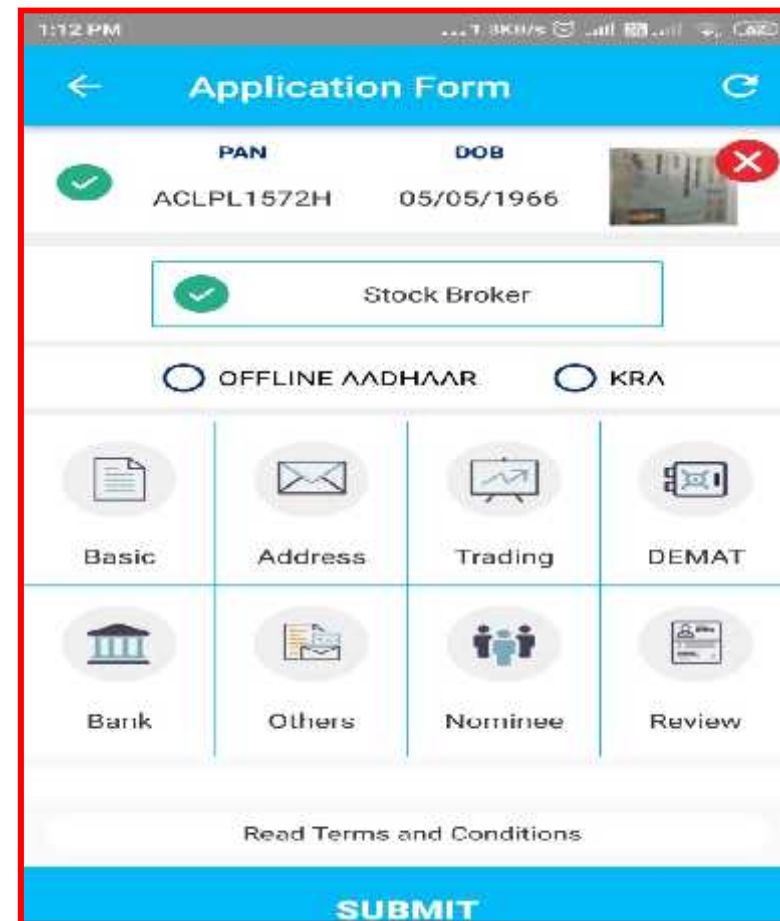
- **Process to save the Image :-**
Once you click the Camera Icon /or select the Image from the gallery or location the Screen as shown besides will appear..
- Click on the **“CROP”** icon on the extreme left of the page.
- The Image will get saved. It will show you a get cross sign if you want to delete the image and save a new one.



E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Once the image is saved here at the Top Left Corner of the page . It will show you a Red coloured cross sign if you want to delete the image and save a new one.
- Then the page will give you 2 options to fill the application form:-
 - **Offline Aadhaar** :- Where you can scan the QR code on the Aadhaar card and fetch the details by getting the OTP on the registered mobile no.
 - **KRA**:- Where you can fill in the details manually.
 - Select the required option.
- Then click '**SUBMIT**'.

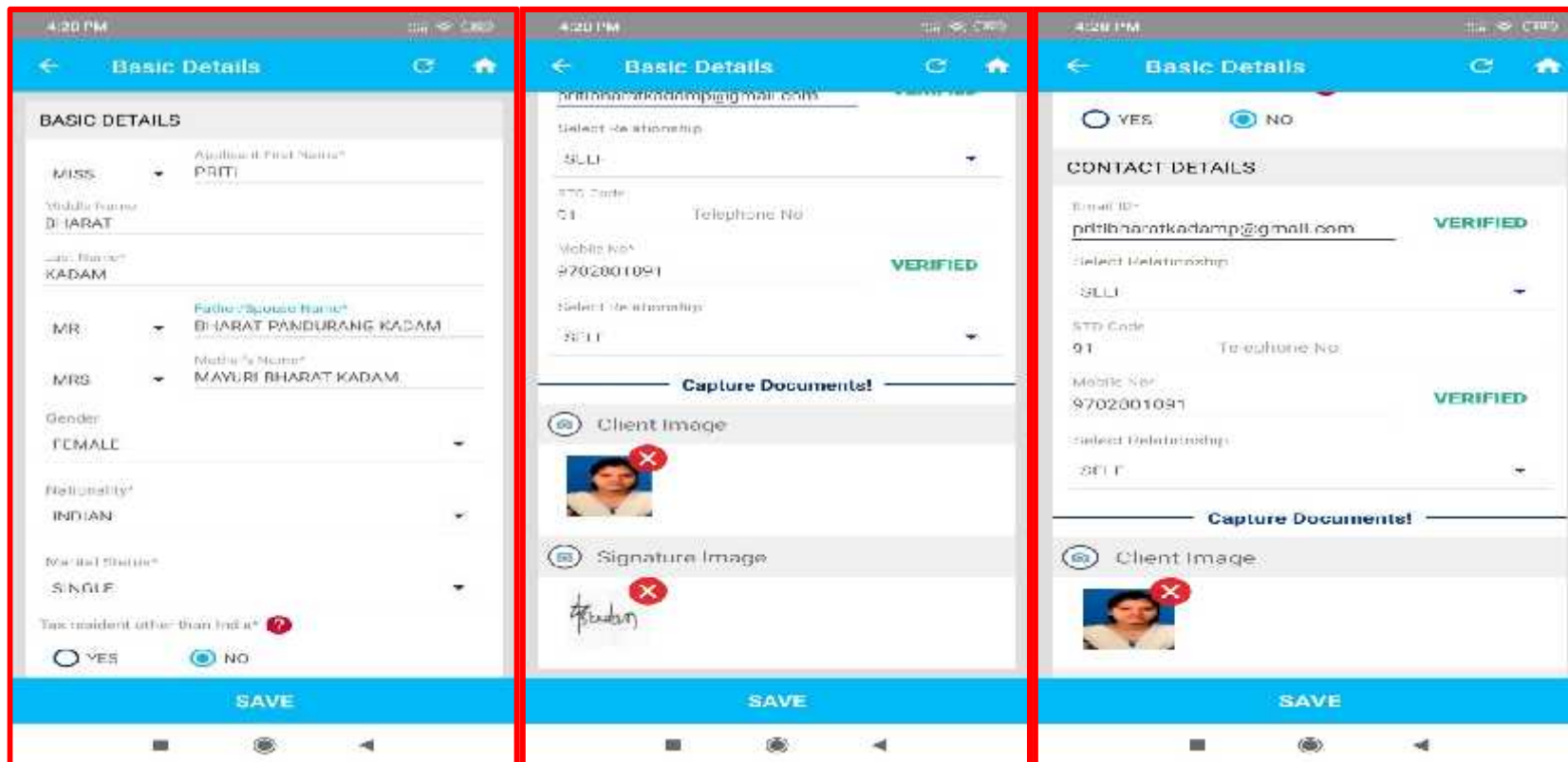


The screenshot shows the 'Application Form' interface on a mobile device. At the top, there is a blue header with a back arrow, the title 'Application Form', and a refresh icon. Below the header, there are two rows of input fields: 'PAN' with a green checkmark and the value 'ACLPL1572H', and 'DOB' with the value '05/05/1966'. To the right of the DOB field is a photo of a person with a red 'X' over it, indicating it needs to be updated. Below these fields is a dropdown menu for 'Stock Broker' with a green checkmark. Underneath are two radio button options: 'OFFLINE AADHAAR' and 'KRA'. The main content area is a grid of eight icons representing different sections: 'Basic' (document icon), 'Address' (envelope icon), 'Trading' (chart icon), 'DEMAT' (DEMAT card icon), 'Bank' (bank building icon), 'Others' (document with checkmark icon), 'Nominee' (people icon), and 'Review' (document with checkmark icon). At the bottom of the grid is a link 'Read Terms and Conditions'. A large blue 'SUBMIT' button is at the very bottom.

E-KYC Process to Open a New Account

❖ New Account Opening Process:

- You will appear to the “BASIC DETAILS” page as shown below .
- Fill clients details such as Name, Fathers Name, Mothers Name, Gender, Nationality, Marital Status, Email ID, Relationship with the Holder, Mobile no., Client Photo, Client .
- Click on “**SAVE**” to Proceed.



The image displays three sequential screenshots of the Sunidhi mobile application's E-KYC process, all showing the 'Basic Details' form. The first screenshot shows the initial form with fields for Applicant First Name (PRITI), Middle Name (BIJARAT), Last Name (KADAM), Gender (FEMALE), Nationality (INDIAN), Marital Status (SINGLE), and Tax resident (NO). The second screenshot shows the form with relationship details (SLLI), STD Code (91), Telephone No., and Mobile No. (9702001091) marked as VERIFIED. The third screenshot shows the 'CONTACT DETAILS' section with Email ID (prtibharatkadamp@gmail.com) marked as VERIFIED, and the 'Capture Documents!' section with 'Client Image' and 'Signature Image' fields, both marked with a red 'X' indicating a missing or failed capture. A 'SAVE' button is visible at the bottom of each screen.

E-KYC Process to Open a New Account

❖ New Account Opening Process:

- After Proceeding you appear to the “ADDRESS DETAILS” page as shown below .
- Add Clients Address . And Select Whether the Correspondence Address Is Same As Permanent Address.
- If NOT :- Then Add Clients Correspondence Address .
- Then Select Your Address Proof and Add Its Pictures Of Both Sides.
- Click on “SAVE” to Proceed.



4:20 PM

← Address Details

PERMANENT ADDRESS

Address Line 1*
10/2 NAVARACHNA CHAWLI

Address Line 2
SHRAMIK KALYAN SOC JIJAMATA

Address Line 3
NAGAR,KALACHOWKI(MUMBAI)

Country*
INDIA

Pin Code*
400033

State*
MAHARASHTRA

City*
MUMBAI

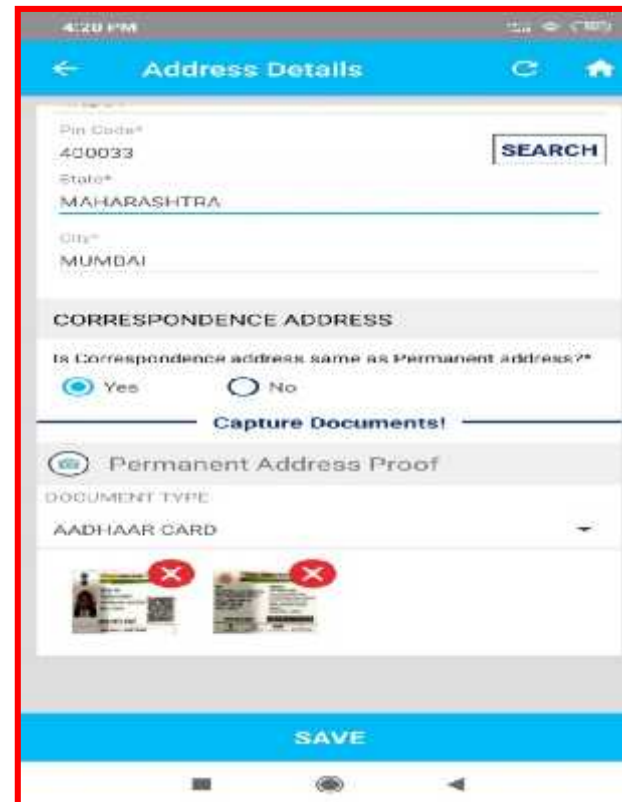
CORRESPONDENCE ADDRESS

Is Correspondence address same as Permanent address?*

Yes No

Capture Documents!

SAVE



4:20 PM

← Address Details

Pin Code*
400033

State*
MAHARASHTRA

City*
MUMBAI

CORRESPONDENCE ADDRESS

Is Correspondence address same as Permanent address?*

Yes No

Capture Documents!

Permanent Address Proof

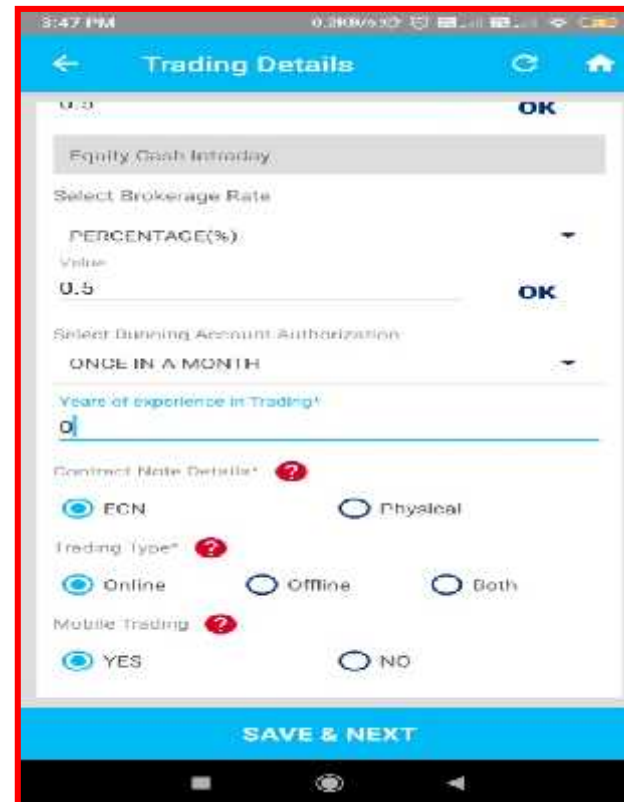
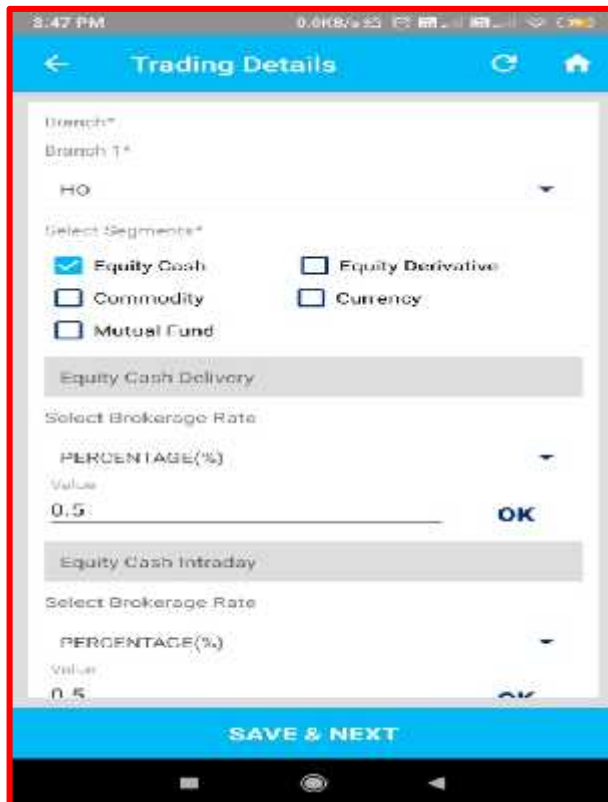
DOCUMENT TYPE
AADHAAR CARD

SAVE

E-KYC Process to Open a New Account

❖ New Account Opening Process:

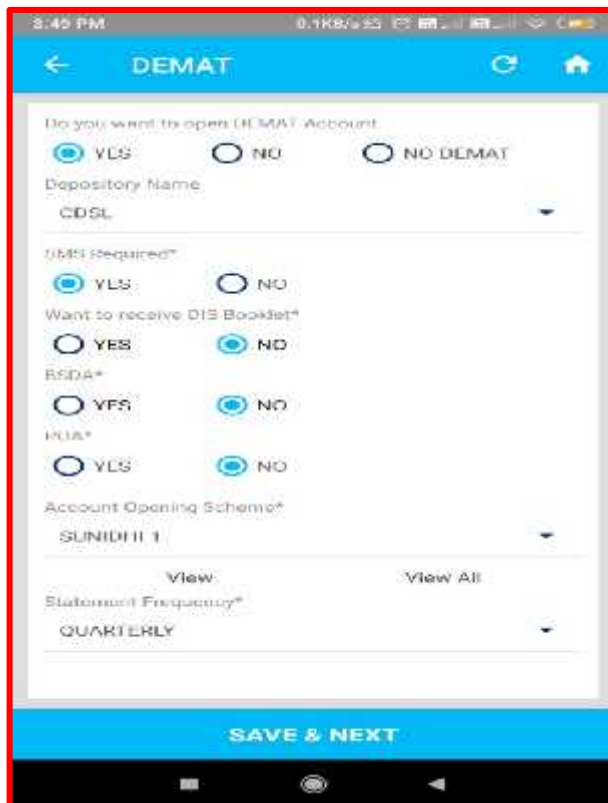
- After Proceeding you appear to the “TRADING DETAILS” page as shown below .
- Select the Branch, Select Segment, Add The Brokerage Percentage On Both Equity Cash Delivery & Intraday, Select Running A/C Authorization(In Months) ,Add Clients Experience In Trading, Select Contract Note Details, Select Trading Type, Select Whether You Like To Use Mobile Trading Or Not .
- Click “Save And Next” Tab.



E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Now you appear to the “**DEMAT**” details page as shown below .
- Select Whether You Want A Demat Account Or Not.
- If YES, Then Select Depository Name, Select want SMS Service Or Not, Select A/C Opening Scheme, Select how frequently you want the Statement.
- Then Add “**POA**” Proof with an Image .
- Click “**Save And Next**” Tab.



3:45 PM 0.1KB/s 3G

← DEMAT ↻ 🏠

Do you want to open DEMAT Account

YES NO NO DEMAT

Depository Name

CDSL

UMSI Required*

YES NO

Want to receive DIS Booklet*

YES NO

BSDA*

YES NO

PLIA*

YES NO

Account Opening Scheme*

SUNIDHI 1

View: View All

Statement Frequency*

QUARTERLY

SAVE & NEXT



3:45 PM 0.1KB/s 3G

← DEMAT ↻ 🏠

Want to receive DIS Booklet*

YES NO

BSDA*

YES NO

POA*

YES NO

Account Opening Scheme*

SUNIDHI 1

View: View All

Statement Frequency*

QUARTERLY

Capture Documents!

POA Proof Image

+

SAVE & NEXT



E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Now you appear to the “**Bank Details**” page as shown below.
- Add Bank Name, Bank A/C No., Bank Address, Account Type, Payment Mode, Margin Cheque Whether Yes Or No. If Yes, add the Margin Amount, Add Cheque No, Add Cheque Amount etc.
- Then add Image of the Bank Proof.
- Then Click On “**Save**”.

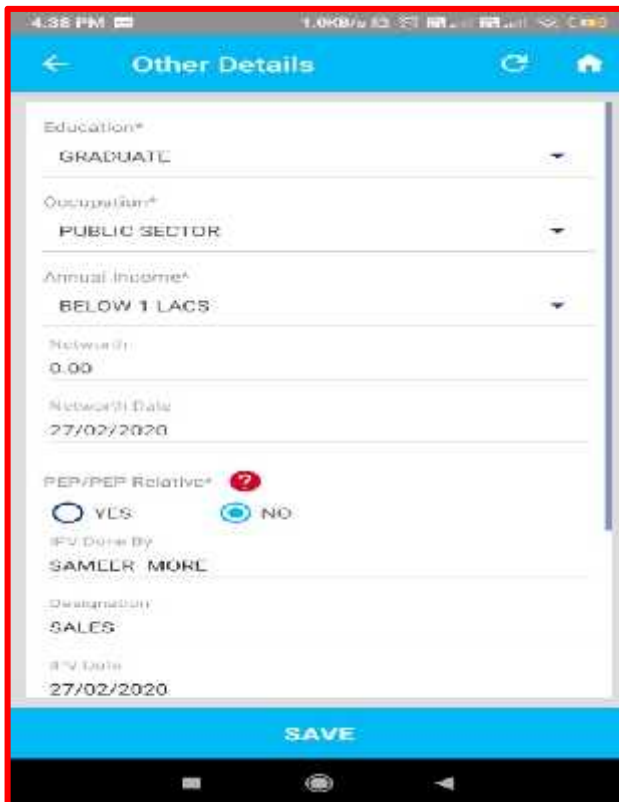
The image displays four sequential screenshots of the Sunidhi mobile application interface, illustrating the E-KYC process for opening a new account. Each screenshot is framed with a red border.

- Screenshot 1 (Bank Details):** Shows the 'Bank Details' screen with a blue header and a 'Bank Details' title. A blue button labeled '+ Add Equity Bank' is visible. At the bottom, there is a 'SAVE & NEXT' button.
- Screenshot 2 (Equity Bank Details - Fees):** Shows the 'Equity Bank Details' screen with a blue header and 'Equity Bank Details' title. It lists various fees: Trading Account Opening Charges (₹) 0.00, DEMAT Account Opening Charges (₹) 500.00, Closure Amount* 0.00, and Closure by mutual transaction to client* 0. At the bottom, there is a 'SAVE' button.
- Screenshot 3 (Equity Bank Details - Bank Info):** Shows the 'Equity Bank Details' screen with a blue header and 'Equity Bank Details' title. It contains the following information: Bank Name* ABHYUDAYA CO OP BANK LTD, IFSC Code* A01 00063002, MICR Code* 4003E 58E2, Branch Name* ABHYUDAYA NAGAR BRANCH MUMBAI, Branch All India* ABHYUDAYA NAGAR, Account Type* SAVING*, Bank Account Number* 0903000, Bank as beneficiary of Bank A/C* PRIITI BHARAT KADAM, Payment Mode* RTGS*, and Margin Cheque* YES. At the bottom, there is a 'SAVE' button.
- Screenshot 4 (Equity Bank Details - Margin Cheque):** Shows the 'Equity Bank Details' screen with a blue header and 'Equity Bank Details' title. It contains the following information: Margin Cheque* YES (selected), Margin Amount (₹) 0.00, Trading Account Opening Charges (₹) 0.00, DEMAT Account Opening Charges (₹) 500.00, Closure Amount* 0.00, and Closure by mutual transaction to client* 0. At the bottom, there is a 'SAVE' button.

E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Now you appear to the “Other Details” page as shown below.
- Add Other Details Such As Qualification, Occupation, Annual Income, Networth and Its Date, Details Of Broker Name, Designation, Date of conducting the IPV and Then Upload the IPV Image..
- Then Click On “Save” .



4:38 PM 1.0KB/s 3G

Other Details

Education*
GRADUATE

Occupation*
PUBLIC SECTOR

Annual Income*
BELOW 1 LACS

Networth
0.00

Networth Date
27/02/2020

PEP/PEP Relative*
 YES NO

IPV Done By
SAMEER MORE

Designation
SALES

IPV Date
27/02/2020

SAVE



4:38 PM 7.40KB/s 3G

Other Details

0.00

Networth Date
27/02/2020

PEP/PEP Relative*
 YES NO

IPV Done By
SAMEER MORE

Designation
SALES

IPV Date
27/02/2020

Enter Remarks...

IPV Image:


SAVE

E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Now you appear to the “Nominee Details” page as shown below.
- Click “Yes” if want to Add Nominee - in Case Of any issue that person will get the benefits Or ,
- Click “No” if do not want to Add Nominee - Can Continue using that particular account.
- To Add Nominee details fill the details as Nominee Name, Relation with The Person, DOB,, Proof Of Identity, Mobile No,. If Address same as Applicants Address Click ‘YES’ or else Click ‘No’ and fill the details of the Address.
- Click On “Save” .



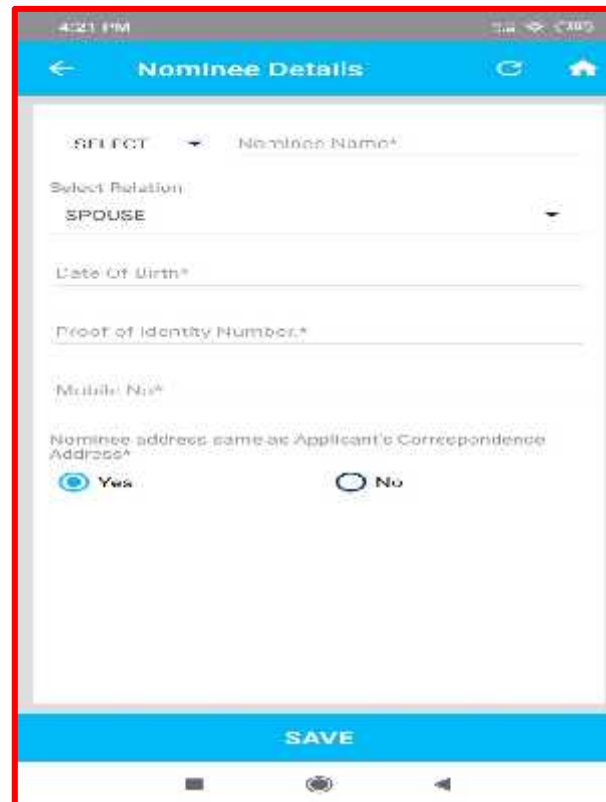
4:21 PM

← Nominee Details

Do you wish to nominate?

Yes No

SAVE & NEXT



4:21 PM

← Nominee Details

SELECT Nominee Name*

Select Relation:

SPOUSE

Date of Birth*

Proof of Identity Number*

Mobile No*

Nominee address same as Applicant's Correspondence Address*

Yes No

SAVE



E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Now you appear to the “**REVIEW**” page as shown below.
- Review the details filled in thoroughly. If want to ‘**MODIFY**’ any details here you have an chance to Modify.
- If all details are proper click ‘**NEXT**’ on one on one page.
- Click On “**Save**” .

The image displays five sequential screenshots of a mobile application's 'Review' page for opening a new account. Each screen shows a different section of the form with a 'MODIFY' button and a 'NEXT' button at the bottom.

- Screen 1: BASIC DETAILS**
 - Name: MISS. PRIYANKA
 - Mobile No: 9876543210
 - Last Name: KUMAR
 - Demographic: MR. BHARAT PRASAD BANSAL
 - Religion: HINDU
 - Gender: MALE
 - Marital Status: SINGLE
 - Age: 35
- Screen 2: ADDRESS**
 - Address Line 1: 100, NARAYANA CHAW...
 - Address Line 2: 100, NARAYANA CHAW...
 - Address Line 3: 100, NARAYANA CHAW...
 - City: MUMBAI
 - State: MAHARASHTRA
 - Pincode: 400001
- Screen 3: DEWAT**
 - Religion: HINDU
 - Religion Code: 001
 - Religion Name: HINDU
 - Religion Sub-Category: HINDU
 - Religion Sub-Category Code: 001
 - Religion Sub-Category Name: HINDU
 - Religion Sub-Category Code: 001
 - Religion Sub-Category Name: HINDU
- Screen 4: OTHERS**
 - Education: GRADUATE
 - Employment Status: PRIVATE SECTOR
 - Annual Income: 1.5 LAC
 - Net Worth: 1000000
 - Religion: HINDU
 - Religion Code: 001
 - Religion Name: HINDU
 - Religion Sub-Category: HINDU
 - Religion Sub-Category Code: 001
 - Religion Sub-Category Name: HINDU
- Screen 5: ADDRESS**
 - Address Line 1: 100, NARAYANA CHAW...
 - Address Line 2: 100, NARAYANA CHAW...
 - Address Line 3: 100, NARAYANA CHAW...
 - City: MUMBAI
 - State: MAHARASHTRA
 - Pincode: 400001



E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Once you Click on "NEXT" on every "REVIEW" Page. You will appear to the "FINAL" Check page as shown below.
- This is the "FINAL Check" for all the Tab . A Green Check Box with Tick Mark will be observed on every tab filled in.
- Click "Conduct IPV" Tab.

A screenshot of the Sunidhi mobile application's "Application Form" screen. The screen is titled "Application Form" and shows a progress bar at the top. Below the progress bar, there are fields for PAN (AXTPC9785G) and DOB (25/01/1995), both with green checkmarks. A "Stock broker" field is also present with a green checkmark. Below this, there are two radio buttons: "OFFLINE GADHAAR" (selected) and "KRA". A grid of eight tabs is shown, each with a green checkmark: "Basic", "Address", "Trading", "DEMAT", "Bank", "Others", "Nominee", and "Review". Below the grid is a "Conduct IPV" button with a clock icon. At the bottom, there is a "Read Terms and Conditions" link and a large blue "SUBMIT" button.

E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Once Clicked on “Conduct IPV” tab it will reach to the Mediamise Video clip screen as shown below.
- The video needs to be recorded with the Information appearing on the screen.
- Once the Video is recorded click “View “ & “SUBMIT” if all ok. Or else there is option of Record.

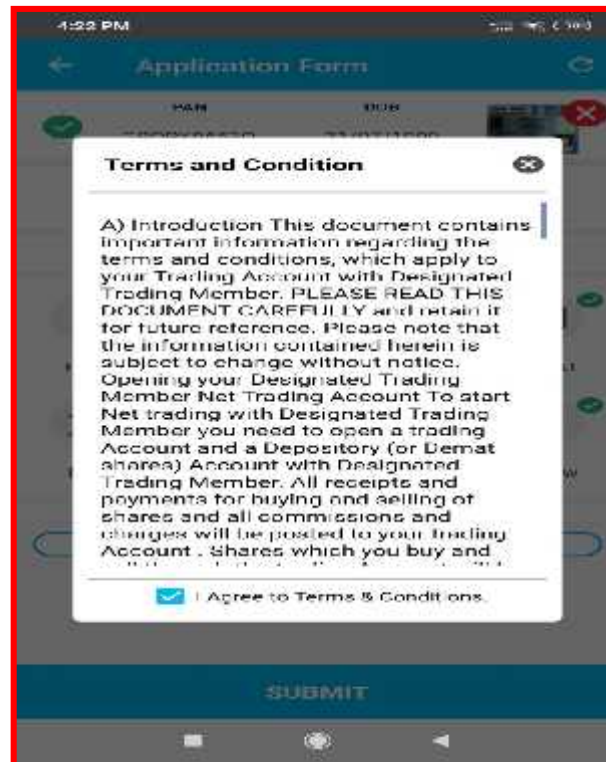




E-KYC Process to Open a New Account

❖ New Account Opening Process:

- After Video is Submit now will appear to the “TERMS & CONDITIONS” page.
- You will have to READ & Accept the ‘TERMS and Conditions’ by the organization. And,
- Click on the Check Box as shown in the below Page.





E-KYC Process to Open a New Account

❖ New Account Opening Process:

- Once the check Box is Tick . Automatically a Message will appear on the Screen. as:-
Message:- **“FORM WILL BE SENT TO VERIFY THE DETAILS.”**
- After Verification If the form gets Approved . Then ,you as well as 1 client personally will get .Pdf Form.
- Once the client receives the Physical Form – They need To Sign On the form and Upload It Online.
- Thus the clients form is ready for Account Opening through Direct Client Login.



THANK YOU 😊